CITY OF MATLOSANA

REQUEST FOR FORMAL WRITTEN PRICE QUOTATION DOCUMENT

R30 000 – R300 000.00 (Including Vat)

BID NUMBER:	**COM/SCM/Q/05/2026/27**
DESCRIPTION:	**SUPPLY, DELIVERY ANF OFFLOADING OF TOILET PAPER**
BID CLOSING DATE:	**13 NOVEMEBER 2026**
INFORMATION SESSION:	N/A
BID VALIDITY PERIOD:	60 days
PHYSICAL ADDRESS WHERE BID DOCUMENTS CAN BE COLLECTED:	**QUOTATION DOCUMENTS ARE AVAILABLE FROM SUPPLY CHAIN MANAGEMENT UNIT MAYIBUYE BUILDING KLERKSDORP 2570**
SUBMIT BIDS TO:	**TENDER BOX AT GROUND FLOOR AT THE FOYER, MAYIBUYE BUILDING, KLERKSDORP**
NON-REFUNDABLE DOCUMENT FEE:	**R50.00**
ADVERTISED DATE	**06 NOVEMBER 2026**

Bidders' attention is specifically drawn to the bidding rules contained in this quotation document.

- The City of Matlosana does not bind itself to accept the lowest-priced quotation. Subject to the Preferential Procurement Policy Framework Act, the Preferential Procurement Regulations, 2022, and the City's Supply Chain Management Policy, the contract will ordinarily be awarded to the acceptable bidder achieving the highest total number of preference points.
- The contract may be awarded to a bidder that did not achieve the highest total number of points only where objective criteria contemplated in section 2(1)(f) of the Preferential Procurement Policy Framework Act justify such an award. Any objective criteria to be applied must be stipulated in this quotation document.
- The City may cancel the quotation process only on the grounds permitted by applicable legislation and the City's Supply Chain Management Policy.
- No mandatory, material or substantive requirement may be waived after the closing date.
- Quotations completed in pencil or erasable ink will be regarded as invalid.
- Quotations submitted electronically or by fax will not be accepted.

Ms. L SEAMETSO
MUNICIPAL MANAGER
CORNER BRAM FISHER AND O R TAMBO STREET
KLERKSDORP
2570